

DON BOSCO TECHNICAL INSTITUTE

THE PARENTS ASSOCIATION IS LOOKING FOR ADDITIONAL MEMBERS AT LARGE
JOB DESCRIPTION

Job Title:	Parents' Association Board, Member at Large
FLSA Status:	
Reports To:	Board President

Basic Function:

The Parents' Association and Executive Board will function in accordance with the Parents' Association Constitution which shall comply with all provisions of the Operational Policy of the Board of Trustees of the Don Bosco Technical.

Job Responsibilities:

1. Assist with the educational work of the school through the efforts and participation of the members.
2. Promote school spirit and loyalty through social involvement of the parents.
3. Help meet the needs of the school through supplemental fund raising and other services along with providing input at monthly meetings.
4. Attend regular monthly meeting during the scholastic year at a time and day of the month that is approved by the Executive Board members.

Please list any additional skills necessary, such as, oral and written communication skills, etc.

Previous Board / Organization Experience:

Education:

- High School Diploma or GED
- AA Degree
- BS Degree
- MS Degree
- PhD
- Other: _____

Personal Characteristics:

Name

Address

Phone Number

Alternate Phone Number

E-mail Address

Son's Name, School ID #